

Assessment Task 2a: Beginning 'Professional Portfolio'

This assignment has two parts. Assessment Task 2a requires you to accumulate weekly items for submission to your own portfolio and provide a reflection on the purpose of the portfolio.

Due date: Friday, Week 13, November 1, 5pm

Weighting: Ungraded, Pass / Fail. Students must submit this assessment task to pass the unit.

Length and/or format: Weekly items, plus 500 words

Purpose:

The purpose of this assignment is to help students collect and prepare professional documentation for employment and other purposes.

Learning outcomes assessed: 1, 2, 3, 5

How to submit:

To be completed during the semester on-line via LEO ePortfolio.

Your *Beginning Professional Portfolio* will be a collection of artefacts (items / evidence) which demonstrate your achievements during this unit. Your Beginning Professional Portfolio will be developed by you as a collection of electronic artefacts (items / evidence) and submitted via the *NRSG137 LEO Assignments Dropbox*.

Return of assignment:

Assignments will be marked on-line and comments and results returned via LEO ePortfolio.

Assessment criteria:

Assessment Task 2a will be assessed against standardised criteria (see Appendix 1).

The ANMC Domain of Professional Practice “relates to the professional, legal and ethical responsibilities which require demonstration of a *satisfactory knowledge base*, accountability for practice, *functioning in accordance with legislation affecting nursing care*, and the protection of individual and group rights” (ANMC, 2006, p3.) (italics added).

Assessment Task 2a requires you to develop a beginning professional portfolio which will include artefacts (items / evidence) collected throughout this semester, demonstrating how you believe you have worked towards competence in **the Domain of Professional Practice**.

Artefacts (items / evidence) will include:

- a) Your certificate of completion for the NPS National Inpatient Medication Chart (NIMC) online learning package (Week Three)
- b) Certificate of currency of your annual compulsory workplace competency for CPR (CPR Certificate)
- c) Competency checklists for the skill of medication administration (oral / eye drops / IM / SC).

- d) Evidence of further learning through in-class activities (videos, worksheets, evidence-based literature); discussion-board entries and reflective entries relating to the development of clinical skills, may also be included (oxygen therapy

Reflective entries relating to the development of clinical skills may be supported by using the following framework:

Clinical Skills Practised during Clinical Skills Sessions	Activities undertaken and resources utilised to develop Clinical Competence of Skill	Reflection on how practice has enhanced my learning
e.g. Subcutaneous injection	e.g. Practice and peer assessment of SC injections using Tollefson (2010) assessment criteria	

Appendix 1
NRSG 137 Introduction to Nursing Practice

Assessment Task 2a Beginning Professional Portfolio

Marking Criteria

Professional Portfolio Artefact (Item / Evidence) included:	Submitted in Portfolio	
	YES	NO
<ul style="list-style-type: none"> • NIMC (NPS) Online Learning Package: Certificate of Completion • CPR Certificate • Medication administration competency checklists: <ul style="list-style-type: none"> a. Oral b. Eye drops; and c. Nebulised medication • Evidence of further learning through other activities: <ul style="list-style-type: none"> a. Any 2 other competencies (e.g. BP, TPR, oxygen therapy) b. IM or SC • 500 word Reflection on 'The purpose of the Portfolio' <p style="text-align: right;">50%</p>		
<ul style="list-style-type: none"> • Portfolio presented in professional manner <ul style="list-style-type: none"> • Name and student number included on Portfolio • Free of spelling errors <p style="text-align: right;">25%</p>		
<ul style="list-style-type: none"> • Portfolio submitted on time (Late Penalties as per Academic Regulations) 		

Comments:

Grade:

Assessor:

Date: